

Child Safeguarding Risk Assessment

Written Assessment of Risk of St Teresa's NS Corrigeenroe.

In accordance with section 11 of the Children First Act 2015 and with the requirement of Chapter 8 of the Child Protection Procedures for Primary and Post-Primary Schools 2017, the following is the Written Risk Assessment of St Teresa's Corrigeenroe NS

1. List of school activities:

- Daily arrival and dismissal of pupils
- Recreation breaks for pupils
- Classroom teaching
- One-to-one teaching
- Outdoor teaching activities
- Sporting Activities
- School outings
- Use of toilet/changing areas in schools
- Annual Sports Day
- Use of off-site facilities for school activities
- School transport arrangements including use of bus escorts
- Care of children with special educational needs, including intimate care where needed,
- Management of challenging behaviour amongst pupils, including appropriate use of restraint where required
- Administration of Medicine
- Administration of First Aid
- Curricular provision in respect of SPHE, RSE, Stay Safe
- Prevention and dealing with bullying amongst pupils
- Training of school personnel in child protection matters
- Use of external personnel to supplement curriculum
- Use of external personnel to support sports and other extra-curricular activities
- Care of pupils with specific vulnerabilities/ needs such as
 - Pupils from ethnic minorities/migrants
 - Members of the Traveller community
 - Lesbian, gay, bisexual or transgender (LGBT) children
 - Pupils perceived to be LGBT
 - Pupils of minority religious faiths
 - Children in care
 - Children on CPNS
- Recruitment of school personnel including -
 - Teachers/SNA's
 - Caretaker/Secretary/Cleaners

2. The school has identified the following risks of harm in respect of its activities

- Risk of harm not being recognised by school personnel
- Risk of harm not being reported properly and promptly by school personnel
- Risk of child being harmed in the school by a member of school personnel
- Risk of child being harmed in the school by another child
- Risk of child being harmed in the school by volunteer or visitor to the school
- Risk of child being harmed by a member of school personnel, a member of staff of another organisation or other person while child participating in out of school activities e.g. school trip, swimming lessons
- Risk of harm due to bullying of child
- Risk of harm due to inadequate supervision of children in school

- Risk of harm due to inadequate supervision of children while attending out of school activities
- Risk of harm due to inappropriate relationship/communications between child and another child or adult
- Risk of harm due to children inappropriately accessing/using computers, social media, phones and other devices while at school
- Risk of harm to children with SEN who have particular vulnerabilities
- Risk of harm to child while a child is receiving intimate care
- Risk of harm due to inadequate code of behaviour
- Risk of harm in one-to-one teaching, counselling, coaching situation
- Risk of harm caused by member of school personnel communicating with pupils in appropriate manner via social media, texting, digital device or other manner
- Risk of harm caused by member of school personnel accessing/circulating inappropriate material via social media, texting, digital device or other manner

3. The school has the following procedures in place to address the risks of harm identified in this assessment:

- All school personnel are provided with a copy of the school's Child Safeguarding Statement
- The Child Protection Procedures for Primary and Post-Primary Schools 2017 are made available to all school personnel
- School Personnel are required to adhere to the Child Protection Procedures for Primary and Post-Primary Schools 2017 and all registered teaching staff are required to adhere to the Children First Act 2015
- The school implements in full the Stay Safe Programme
- The school implements in full the SPHE curriculum
- The school has an Anti-Bullying Policy which fully adheres to the requirements of the Department's Anti-Bullying Procedures for Primary and Post-Primary Schools
- The school has a yard/playground supervision policy to ensure appropriate supervision of children at all times.
- The school has in place a policy and clear procedures in respect of school outings
- The school has a Health and safety policy
- The school adheres to the requirements of the Garda vetting legislation and relevant DES circulars in relation to recruitment and Garda vetting
- The school has codes of conduct for school personnel (teaching and non-teaching staff) and a code of conduct for parents.
- The school complies with the agreed disciplinary procedures for teaching staff
- The school has a Special Educational Needs policy
- The school has an intimate care policy/plan in respect of students who require such care
- The school has in place a policy and procedures for the administration of medication to pupils
- The school -
 - Has provided each member of school staff with a copy of the school's Child Safeguarding Statement
 - Ensures all new staff are provided with a copy of the school's Child Safeguarding Statement
 - Encourages staff to avail of relevant training

Important Note: It should be noted that risk in the context of this risk assessment is the risk of 'harm' as defined in the Children First Act 2015 and not general health and safety risk. The definition of harm is set out in Chapter 4 of the Child Protection Procedures for Primary and Post- Primary Schools 2017.

In undertaking this risk assessment, the BoM has endeavoured to identify as far as possible the risks of harm that are relevant to this school and to ensure that adequate procedures are in place to manage all risks identified. While it is not possible to foresee and remove all risk of harm, the school has in place the procedures listed in this risk assessment to manage and reduce risk to the greatest possible extent.

This risk assessment has been completed by the BoM on _____. It shall be reviewed as part of the school's annual review of its Child Safeguarding Statement.

Signed: _____

Chairperson of BoM

Date

Signed: _____

Principal/Secretary to the BoM

Date

Child Safeguarding Statement

St Teresa's NS Corrigeenroe is a primary school providing primary education to pupils from Junior Infants to Sixth Class.

In accordance with the requirements of the Children First Act 2015, Children First: National Guidance for the Protection and Welfare of Children 2017, the Child Protection Procedures for Primary and Post Primary Schools 2017 and Tusla Guidance on the preparation of Child Safeguarding Statements, the Board of Management of Corrigeenroe NS has agreed the Child Safeguarding Statement set out in this document.

1. The Board of Management has adopted and will implement fully and without modification the Department's Child Protection Procedures for Primary and Post Primary Schools 2017 as part of this overall Child Safeguarding Statement.
2. The Designated Liaison Person (DLP) is: **Louise Lavin**
3. The Deputy Designated Liaison Person (Deputy DLP) is: **Ciarán O Dwyer**

The Board of Management recognises that child protection and welfare considerations permeate all aspects of school life and must be reflected in all of the school's policies, procedures, practices and activities. In its policies, procedures, practices and activities, the school will adhere to the following principles of best practice in child protection and welfare:

The school will:

- recognise that the protection and welfare of children is of paramount importance, regardless of all other considerations
- fully comply with its statutory obligations under the Children First Act 2015 and other relevant legislation relating to the protection and welfare of children
- fully co-operate with the relevant statutory authorities in relation to child protection and welfare matters
- adopt safe practices to minimise the possibility of harm or accidents happening to children and protect workers from the necessity to take unnecessary risks that may leave themselves open to accusations of abuse or neglect
- develop a practice of openness with parents and encourage parental involvement in the education of their children and

- fully respect confidentiality requirements in dealing with child protection matters.

The school will also adhere to the above principles in relation to any adult pupil with a special vulnerability.

The following procedures/measures are in place:

- In relation to any member of staff who is the subject of any investigation (howsoever described) in respect of any act, omission or circumstance in respect of a child attending the school, the school adheres to the relevant procedures set out in Chapter 7 of the Child Protection Procedures for Primary and Post-Primary Schools 2017 and to the relevant agreed disciplinary procedures for school staff which are published on the DES website.
- In relation to the selection or recruitment of staff and their suitability to work with children, the school adheres to the statutory vetting requirements of the National Vetting Bureau (Children and Vulnerable Persons) Acts 2012 to 2016 and to the wider duty of care guidance set out in relevant Garda vetting and recruitment circulars published by the DES and available on the DES website.
- In relation to the provision of information and, where necessary, instruction and training, to staff in respect of the identification of the occurrence of harm (as defined in the 2015 Act) the school:
 - has provided each member of staff with a copy of the school's Child Safeguarding Statement
 - ensures all new staff are provided with a copy of the school's Child Safeguarding Statement
 - encourages staff to avail of relevant training
 - encourages BoM members to avail of relevant training
 - The BoM maintains records of all staff and Board member training
- In relation to reporting of child protection concerns to Tusla, all school personnel are required to adhere to the procedures set out in the Child Protection Procedures for Primary and Post-Primary Schools 2017, including in the case of registered teachers, those in relation to mandated reporting under the Children First Act 2015.

The Child Protection Procedures for Primary and Post-Primary Schools 2017 require the Board of Management (BoM) to undertake a review of its Child Safeguarding Statement and that the following checklist shall be used for this purpose. The review must be completed every year or as soon as practicable after there has been a material change in any matter to which the Child Safeguarding Statement refers. Undertaking an annual review will also ensure that a school also meets its statutory obligation under section 11(8) of the Children First Act 2015, to review its Child Safeguarding Statement every two years.

The checklist is designed as an aid to conducting this review and is not intended as an exhaustive list of the issues to be considered. As part of the overall review process, BoM should also assess relevant school policies, procedures, practices and activities vis-a-vis their adherence to the principles of best practice in child protection and welfare as set out in the school's Child Safeguarding Statement, the Children First Act 2015 and the Child Protection Procedures Primary and Post-Primary Schools 2017.

	Yes/No
1. Has the BoM formally adopted a Child Safeguarding Statement in accordance with the 'Child Protection Procedures for Primary and Post Primary Schools 2017'?	
2. As part of the school's Child Safeguarding Statement, has the BoM formally adopted, without modification, the 'Child Protection Procedures for Primary and Post Primary Schools 2017'?	
3. Does the school's Child Safeguarding Statement include a written assessment of risk as required under the Children First Act 2015?	
4. Has the Board reviewed and updated where necessary the written assessment of risk as part of this overall review?	
5. Has the DLP attended available child protection training?	

<p>6. Has the Deputy DLP attended available child protection training?</p>	
<p>7. Have any members of the BoM attended child protection training?</p>	
<p>8. Are there both a DLP and a Deputy DLP currently appointed?</p>	
<p>9. Are the relevant contact details (Tusla and An Garda Síochána) to hand?</p>	
<p>10. Has the BoM arrangements in place to communicate the school's Child Safeguarding Statement to new school personnel?</p>	
<p>11. Is the Board satisfied that all school personnel have been made aware of their responsibilities under the 'Child Protection Procedures for Primary and Post Primary Schools 2017' and the Children First Act 2015?</p>	
<p>12. Has the BoM received a Principal's Child Protection Oversight Report at each Board meeting held since the last review was undertaken?</p>	
<p>13. Since the BoMs last review, was the BoM informed of any child protection reports made to Tusla/An Garda Síochána by the DLP?</p>	
<p>14. Since the BoMs last review, was the BoM informed of any cases where the DLP sought advice from Tusla/and as a result of this advice, no report to the HSE was made?</p>	
<p>15. Since the BoMs last review, was the BoM informed of any cases where an allegation of abuse or neglect was made against any member of school personnel?</p>	

<p>16. Has the BoM been provided with and reviewed all documents relevant to the Principal's Child Protection Oversight Report?</p>	
<p>17. Is the BoM satisfied that the child protection procedures in relation to the making of reports to Tusla/An Garda Síochána were appropriately followed in each case reviewed?</p>	
<p>18. Is the BoM satisfied that, since the last review, all appropriate actions are being or have been taken in respect of any member of school personnel against whom an allegation of abuse or neglect has been made?*</p>	
<p>19. Were child protection matters reported to the BoM appropriately recorded in the Board minutes?</p>	
<p>20. Is the BoM satisfied that all records relating to child protection are appropriately filed and stored securely?</p>	
<p>21. Has the BoM been notified by any parent in relation to that parent not receiving the standard notification required under section 5.6 of the 'Child Protection Procedures for Primary and Post Primary Schools 2017'?</p>	
<p>22. In relation to any cases identified at question 21 above, has the BoM ensured that any notifications required section 5.6 of the 'Child Protection Procedures for Primary and Post Primary Schools 2017' were subsequently issued by the DLP?</p>	
<p>23. Has the BoM ensured that the Parents' Association (if any), has been provided with the school's Child Safeguarding Statement?</p>	
<p>24. Has the BoM ensured that the patron has been provided with the school's Child Safeguarding Statement?</p>	
<p>25. Has the BoM ensured that the school's Child Safeguarding Statement is available to parents on request?</p>	

<p>26.Has the BoM ensured that the Stay Safe programme is implemented in full in the school? (applies to primary schools)</p>	
<p>27.Has the Board ensured that the SPHE curriculum is implemented in full in the school?</p>	
<p>28.Is the BoM satisfied that the statutory requirements for Garda Vetting have been met in respect of all school personnel (employees and volunteers)? *</p>	
<p>29.Is the BoM satisfied that the Department's requirements in relation to the provision of a child protection related statutory declaration and associated form of undertaking have been met in respect of persons appointed to teaching and non-teaching positions?*</p>	
<p>30.Is the BoM satisfied that, from a child protection perspective, thorough recruitment and selection procedures are applied by the school in relation to all school personnel (employees and volunteers)?</p>	
<p>31.Has the BoM considered and addressed any complaints or suggestions for improvements regarding the school's Child Safeguarding Statement?</p>	
<p>32.Has the BoM sought the feedback of parents in relation to the school's compliance with the requirements of the child safeguarding requirements of the 'Child Protection Procedures for Primary and Post Primary Schools 2017'</p>	
<p>33.Has the BoM sought the feedback of pupils in relation to the school's child safeguarding arrangements?</p>	
<p>34.Is the BoM satisfied that the 'Child Protection Procedures for Primary and Post Primary Schools 2017' are being fully and adequately implemented by the school?</p>	

<p>35.Has the BoM identified any aspects of the school's Child Safeguarding Statement and/or its implementation that require further improvement?</p>	
<p>36.Has the BoM put in place an action plan containing appropriate timelines to address those aspects of the school's Child Safeguarding Statement and/or its implementation that have been identified as requiring further improvement ?</p>	
<p>37.Has the BoM ensured that any areas for improvement that were identified in any previous review of the school's Child Safeguarding Statement have been adequately addressed?</p>	

Signed: _____ Chairperson of BoM
 Date_____

Signed: _____ Principal/Secretary to the BoM
 Date_____

Notification regarding the Board of Management's review of the Child Safeguarding Statement

To: _____

The Board of Management (BoM) of _____ wishes to inform you that:

- The Board of Management's annual review of the school's Child Safeguarding Statement was completed at the Board meeting on _____.
- This review was conducted in accordance with the 'Checklist for Review of the Child Safeguarding Statement' published on the Department's website www.education.ie

Signed: _____ Chairperson of BoM Date _____

Signed: _____ Principal/Sec. to the BoM Date _____

Child Safeguarding Risk Assessment (of any potential harm)

List of School Activities	Risk Level	The School has identified the following Risk of Harm	The School has the following Procedures in place to address identified risks
Training of school personnel in Child Protection matters	High	Harm not recognised or reported promptly	<p>Child Safeguarding Statement & DES procedures made available to all staff</p> <p>DLP& DDLP to attend PDST face to face training All Staff to view Túsla training and online training offered by PDST</p> <p>BOM records all records of staff and board training</p>
One to one teaching	Med	Harm by school personnel	<p>School has policy in place for one to one teaching</p> <p>Open doors Table between teacher and pupil Glass in window</p>
Care of Children with special needs, including intimate care needs	High	Harm by school personnel	Policy on intimate care
Curricular Provision in respect of SPHE, RSE, Stay safe.	Med	Non-teaching of same	School implements SPHE, RSE, Stay Safe in full
LGBT Children/Pupils perceived to be LGBT	High	Bullying	Anti-Bullying Policy Code of Behaviour
Daily arrival and dismissal of pupils	Med	Harm from older pupils, unknown adults on the playground	Arrival and dismissal supervised by Teachers

Managing of challenging behaviour amongst pupils, including appropriate use of restraint	High	Injury to pupils and staff	Restraint Policy Health & Safety Policy Code Of Behaviour
Sports Coaches	Med	Harm to pupils	Policy & Procedures in place
Students participating in work experience	Low	Harm by student	Work experience Policy Child Safeguarding Statement.
Recreation breaks for pupils	High	Harm to pupils or teachers	Yard/playground supervision policy in place
Classroom teaching	Low	Harm not being recognised by school personnel	Implementation of Stay Safe programme and SPHE curriculum.
Sporting Activities	Med	Risk of harm to pupil	Health & Safety policy Code of Behaviour Policy Administration of First Aid policy
School outings	Med	Risk of child being harmed by a member of school personnel or outside personnel. Risk of injury	School Outings policy Code of Behaviour Supervision Administration of First Aid
Use of toilet/changing areas in schools	High	Risk of harm due to bullying of child. Risk of harm by another child Inappropriate behaviour	The school implements in full the Stay Safe Programme Code of Behaviour for pupils
Sports Day	20 Med	Risk of harm to pupil Risk of accident or injury	Health & Safety policy Code of Behaviour Policy Administration of First Aid policy

Management of challenging behaviour amongst pupils, including appropriate use of restraint where required	High	Risk of child being harmed in the school by a member of the school personnel.	School personnel will adhere to the Child Protection Procedures for Primary and Post Primary Schools 2017 and all registered teaching staff are required to adhere to the Children First Act 2015.
Administration of Medicine	Low	Risk of child being harmed in the school by a member of the school personnel	Administration of Medicine policy.
Administration of First Aid	Med	Risk of harm to pupil	Health & Safety policy Code of Behaviour Policy Administration of First Aid policy
Curricular provision in respect of SPHE, RSE, Stay Safe	Low	Risk of trauma to child with content information	Teaching staff will use accessible texts and materials to suit all children's ages and levels of learning
Use of external personnel to supplement curriculum	High	Risk of child being harmed by visitor to the school	The school has a policy in place for the use of external persons to supplement the delivery of the curriculum.

<p>Care of pupils with s p e c i f i c vulnerabilities/ needs such as</p> <ul style="list-style-type: none"> • Pupils from ethnic minorities/migrants • Members of the Traveller community • Lesbian, gay, bisexual or transgender (LGBT) children • Pupils perceived to be LGBT • Pupils of minority religious faiths • Children in care • Children on CPNS 	<p>High</p>	<p>Risk of child being bullied by other children</p>	<p>Implementation of Stay Safe programme. Anti Bullying Policy Supervision Policy</p>
<p>Use of Information and Communication Technology by pupils in school</p>	<p>High</p>	<p>Bullying, risk of exposure to inappropriate material.</p>	<p>ICT policy Anti-Bullying Policy Code of Behaviour</p>

<p>Recruitment of school personnel including -</p> <ul style="list-style-type: none"> • Teachers • SNA's • Care taker / Secretary / Cleaners • Sports coaches • External Tutors/ Guest Speakers • Volunteers / Parents in school activities • Visitors / contractors present in school during school hours • Visitors / contractors present during after school activities 	<p>High</p>	<p>Harm not recognised or properly or promptly reported</p>	<p>Child Safeguarding Statement & DES procedures made available to all staff</p> <p>Staff to view Tusla training module & any other online training offered by PDST</p> <p>Vetting Procedures</p> <p>Policy of Parents / Volunteers</p> <p>Policy on Visiting Contractors</p>
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<p>Student teachers undertaking training placement in school</p>	<p>High</p>	<p>Harm not recognised or properly or promptly reported</p>	<p>Child Safeguarding Statement & DES procedures made available to all staff</p> <p>Staff to view Tusla training module & any other online training offered by PDST</p> <p>Vetting Procedures</p> <p>Policy of Parents / Volunteers</p> <p>Policy on Visiting Contractors</p>
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This risk assessment has been completed by the Board of Management on _____. It will be reviewed as part of the school's annual review of its Child Safeguarding Statement.

Signed: _____ Chairperson of BoM
 Date _____

Signed: _____ Principal/Secretary to the BoM
 Date _____

